



CACHUMA CONSERVATION RELEASE BOARD

REGULAR MEETING AGENDA

**City of Santa Barbara Public Works Main Conference Room
630 Garden St.
Santa Barbara, CA 93101**

City of Santa Barbara
Goleta Water District
Montecito Water District

**January 5, 2018
10 a.m.**

Roll Call

Public Comment Period

Any member of the public may address the Board of Directors (Board) on any subject within the jurisdiction of the Board that is not scheduled for a public hearing before the Board. The President of the Board will determine the total time for public comments. If you wish to address the Board, please complete and deliver to the Secretary of the Board, before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

Consent Agenda

All matters listed hereunder constitute a consent agenda, and will be acted upon by a single roll call vote of the Board.

CA-1) MEETING MINUTES

Approval of minutes of the Board of Directors November 16, 2017 and December 4, 2017 meetings.

CA-2) UNAUDITED INTERIM FINANCIAL STATEMENT – PERIOD ENDING October 31, 2017

Receive and file the Unaudited Interim Financial Statement – Period Ending October 31, 2017.

CA-3) UNAUDITED INTERIM FINANCIAL STATEMENT – PERIOD ENDING November 30, 2017

Receive and file the Unaudited Interim Financial Statement – Period Ending November 30, 2017.

Closed Session Agenda

CS-1) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Government Code section 54956.9(d) (Two potential cases)

CS-2) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Government Code section 54956.9(d)(1) (One case: State Water Resources Control Board adjudicatory proceeding regarding Cachuma Project water rights)

CS-3) PUBLIC EMPLOYEE APPOINTMENT

Title: General Manager

Reconvene into open session and report on actions taken in closed session pursuant to Government Code Section 54957.1

Departmental Agenda

1) HARWOOD A. “BENDY” WHITE SERVICE COMMENDATION

Adopt a Resolution commending Director Harwood “Bendy” White.

Adjourn to February 1, 2018 at 10:00 a.m.

NOTICE TO PUBLIC

Americans with Disabilities Act: In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Cachuma Conservation Release Board representative at (805) 879-4627 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

[This Agenda was posted at the City of Santa Barbara, 630 Garden St., Santa Barbara, CA 93101
And Delivered in Accordance with Section 54954.1 and .2 of the Government Code.]

MINUTES OF A SPECIAL MEETING
of the
CACHUMA CONSERVATION RELEASE BOARD
held at the
City of Santa Barbara Main Public Works Conference Room
630 Garden Street
Santa Barbara, CA 93101
Thursday, November 16, 2017, 10:00 A.M.

Call to Order, Roll Call

The meeting was called to order at 10 a.m. by board president Lauren Hanson, who chaired the meeting. Those in attendance were:

Directors Present:

Lauren Hanson
Doug Morgan
Bendy White

Goleta Water District
Montecito Water District
City of Santa Barbara

Also Present:

John McInnes
Ryan Drake
Kelley Dyer
Nick Turner
Enrique Lopezcalva
Joel Mulder

Present by Phone:

Sam Bivins
Ted Harris
Kevin O'Brien
Jean Baldrige
Warren Greco

Public Comment

There was no public comment.

Consent Agenda

On a motion by Director Morgan, seconded by Director White, the Board voted to approve the minutes of the October 18, 2017 meeting, as well as to receive and file the unaudited interim financial reports for the period ending September 30, 2017, as presented. VOTE: 3/0/0.

Closed Session Agenda

The Board went into closed session at 10:05 a.m.

The Board discussed three matters: one regarding potential litigation [Government Code section 54956.9(d) (4)]; one regarding existing litigation [Government Code section 54956.9 (d) (1)]; and one regarding public employee appointment.

The Board came out of closed session at approximately 11:12 a.m. There was no reportable action.

Departmental Agenda

1. Administrative Functions Update

The Board of Directors received an update from board president Hanson concerning the organization's administrative functions, including the ongoing recruitment efforts for a permanent General Manager. Director Hanson provided other pertinent administrative actions taken to continue to support CCRB.

CCRB adjournment

The meeting was adjourned at approximately 11:54 a.m., with the next scheduled meeting set for December 4, 2017, at 10 a.m. at the Goleta Water District.

Respectfully submitted,

President of the Board of Directors

MINUTES OF A SPECIAL MEETING
of the
CACHUMA CONSERVATION RELEASE BOARD
held at the
Goleta Water District
4699 Hollister Ave.
Goleta, CA 93110
Monday, December 4, 2017, 10:00 A.M.

Call to Order, Roll Call

The meeting was called to order at 10 a.m. by board president Lauren Hanson, who chaired the meeting. Those in attendance were:

Directors Present:

Lauren Hanson
Doug Morgan
Bendy White

Goleta Water District
Montecito Water District
City of Santa Barbara

Also Present:

John McInnes
Ryan Drake
Kelley Dyer
Nick Turner
Joel Mulder

Present by Phone:

Sam Bivins
Kevin O'Brien
Ted Harris
Jean Baldrige
Enrique Lopezcalva
Warren Greco

Public Comment

There was no public comment.

Closed Session Agenda

The Board went into closed session at 10:02 a.m.

The Board discussed three matters: one regarding potential litigation [Government Code section 54956.9(d) (4); one regarding existing litigation [Government Code section 54956.9 (d) (1); and one regarding public employee appointment.

The Board came out of closed session at approximately 11:42 a.m. There was no reportable action.

CCRB adjournment

The meeting was adjourned at approximately 12:32 p.m., with the next scheduled meeting set for January 5, 2017, at 10 a.m. at the City of Santa Barbara.

Respectfully submitted,

President of the Board of Directors



Cachuma Conservation
Release Board
Agenda Letter

Board of Directors

City of Santa Barbara

Goleta Water District

Montecito Water District

For Agenda Of: January 5, 2017

Estimated Time : --

Continued Item: No

If Yes, date from:

TO: Board Members

FROM: Lauren Hanson, board president

SUBJECT: **Unaudited Interim Financial Statement—Period Ending October 31, 2017**

Legal Concurrence:

As to form: N/A

Recommended Actions:

Receive and file the Unaudited Interim Financial Statement – Period ending October 31, 2017.

Discussion:

The Board of Directors approves the Cachuma Conservation Release Board (CCRB) Budget each fiscal year, which is subsequently ratified by each member agency's governing body. On a monthly basis, unaudited interim financial results are provided to the Board of Directors, which compare fiscal performance to the Budget. This report contains pertinent financial information for the period ending October 31, 2017.

Fiscal Analysis:

Total income through October 31, 2017 was \$396,372.72, mainly from Fiscal Year 2017-18 assessments paid by Goleta Water District, City of Santa Barbara and Montecito Water District.

Total expenditures through the end of the period were \$110,178.10, mainly for consultant work authorized by the Board and billed through CCRB General Counsel.

Attachments:

Attachment 1: Unaudited Interim Financial Statement for the period ending October 31, 2017

Authored by:

Ryan Drake, Water Supply and Conservation Manager, Goleta Water District

Cachuma Conservation Release Board, Unaudited Interim Financial Statement

Statement of Revenue and Expense- Budget vs. Actual

11/21/17

Accrual Basis

July through October 2017

	Jul - Oct 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4200 · Income	395,920.00	791,841.00	-395,921.00	50.0%
4250 · Income - Other	438.29			
4300 · Interest Income	14.43			
Total Income	396,372.72	791,841.00	-395,468.28	50.1%
Expense				
5050 · Office Lease	1,305.00	9,000.00	-7,695.00	14.5%
5100 · Audit	7,883.96	8,000.00	-116.04	98.5%
5200 · Liability Insurance	3,580.85	4,200.00	-619.15	85.3%
5301 · Managers Salary	26,500.00	162,000.00	-135,500.00	16.4%
5304 · Administrative Support	2,374.39	7,800.00	-5,425.61	30.4%
5312 · Misc Admin Expense	1,133.14	4,000.00	-2,866.86	28.3%
5313 · Communications/Computer	891.83	6,000.00	-5,108.17	14.9%
5316 · Admin Fixed Assets	0.00	4,000.00	-4,000.00	0.0%
5330 · Admin Travel Expense	0.00	8,000.00	-8,000.00	0.0%
5331 · Travel Federal & State Meetings	0.00	20,000.00	-20,000.00	0.0%
5332 · Transportation	0.00	1,000.00	-1,000.00	0.0%
6001 · BO Reconsultation Activities	0.00	53,052.00	-53,052.00	0.0%
6500 · Contingency	0.00	40,000.00	-40,000.00	0.0%
7000 · Legal	18,332.43	10,000.00	8,332.43	183.3%
7001 · BO Reconsultation Legal Support	6,480.00	60,000.00	-53,520.00	10.8%
7002 · SWRCB Water Rights	0.00	100,000.00	-100,000.00	0.0%
7100 · SWRCB Support				
7200 · SWRCB Proceedings Support	1,696.50	39,789.00	-38,092.50	4.3%
Total 7100 · SWRCB Support	1,696.50	39,789.00	-38,092.50	4.3%
7400 · Legislative/Regulatory Analyst	40,000.00	175,000.00	-135,000.00	22.9%
7500 · Hydrologic Technical Support	0.00	80,000.00	-80,000.00	0.0%
Total Expense	110,178.10	791,841.00	-681,662.90	13.9%
Net Ordinary Income	286,194.62	0.00	286,194.62	100.0%
Net Income	<u>286,194.62</u>	<u>0.00</u>	<u>286,194.62</u>	<u>100.0%</u>

Cachuma Conservation Release Board, Unaudited Interim Financial Statement

08/11/17

Reconciliation Detail

1000 · Union Bank Checkin (Old) # 8833, Period Ending 07/31/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						359,422.89
Cleared Transactions						
Checks and Payments - 1 item						
Deposit	07/17/2017			X	-359,423.78	-359,423.78
Total Checks and Payments					-359,423.78	-359,423.78
Deposits and Credits - 1 item						
Deposit	07/17/2017			X	0.89	0.89
Total Deposits and Credits					0.89	0.89
Total Cleared Transactions					-359,422.89	-359,422.89
Cleared Balance					-359,422.89	0.00
Register Balance as of 07/31/2017					-359,422.89	0.00
Ending Balance					-359,422.89	0.00

Cachuma Conservation Release Board, Unaudited Interim Financial Statement

08/11/17

Reconciliation Summary

1000 · Union Bank Checkin (Old) # 8833, Period Ending 07/31/2017

	Jul 31, 17	
Beginning Balance		359,422.89
Cleared Transactions		
Checks and Payments - 1 item	-359,423.78	
Deposits and Credits - 1 item	0.89	
Total Cleared Transactions	-359,422.89	
Cleared Balance		0.00
Register Balance as of 07/31/2017		0.00
Ending Balance		0.00



Cachuma Conservation
Release Board
Agenda Letter

Board of Directors

City of Santa Barbara

Goleta Water District

Montecito Water District

For Agenda Of: January 5, 2017

Estimated Time : --

Continued Item: No

If Yes, date from:

TO: Board Members

FROM: Lauren Hanson, board president

SUBJECT: **Unaudited Interim Financial Statement—Period Ending November 30, 2017**

Legal Concurrence:

As to form: N/A

Recommended Actions:

Receive and file the Unaudited Interim Financial Statement – Period ending November 30, 2017.

Discussion:

The Board of Directors approves the Cachuma Conservation Release Board (CCRB) Budget each fiscal year, which is subsequently ratified by each member agency's governing body. On a monthly basis, unaudited interim financial results are provided to the Board of Directors, which compare fiscal performance to the Budget. This report contains pertinent financial information for the period ending November 30, 2017.

Fiscal Analysis:

Total income through November 30, 2017 was \$396,376.07, mainly from Fiscal Year 2017-18 assessments paid by Goleta Water District, City of Santa Barbara and Montecito Water District.

Total expenditures through the end of the period were \$140,400.01, mainly for consultant work authorized by the Board and billed through CCRB General Counsel.

Attachments:

Attachment 1: Unaudited Interim Financial Statement for the period ending November 30, 2017

Authored by:

Ryan Drake, Water Supply and Conservation Manager, Goleta Water District

Cachuma Conservation Release Board, Unaudited Interim Financial Statement

Statement of Revenue and Expense- Budget vs. Actual

12/26/17

Accrual Basis

July through November 2017

	Jul - Nov 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4200 · Income	395,920.00	791,841.00	-395,921.00	50.0%
4250 · Income - Other	438.29			
4300 · Interest Income	17.78			
Total Income	396,376.07	791,841.00	-395,464.93	50.1%
Expense				
5050 · Office Lease	1,305.00	9,000.00	-7,695.00	14.5%
5100 · Audit	8,963.96	8,000.00	963.96	112.0%
5200 · Liability Insurance	3,580.85	4,200.00	-619.15	85.3%
5301 · Managers Salary	33,500.00	162,000.00	-128,500.00	20.7%
5304 · Administrative Support	2,892.67	7,800.00	-4,907.33	37.1%
5312 · Misc Admin Expense	1,372.75	4,000.00	-2,627.25	34.3%
5313 · Communications/Computer	964.33	6,000.00	-5,035.67	16.1%
5316 · Admin Fixed Assets	0.00	4,000.00	-4,000.00	0.0%
5330 · Admin Travel Expense	0.00	8,000.00	-8,000.00	0.0%
5331 · Travel Federal & State Meetings	0.00	20,000.00	-20,000.00	0.0%
5332 · Transportation	0.00	1,000.00	-1,000.00	0.0%
6001 · BO Reconsultation Activities	9,036.52	53,052.00	-44,015.48	17.0%
6500 · Contingency	0.00	40,000.00	-40,000.00	0.0%
7000 · Legal	18,332.43	10,000.00	8,332.43	183.3%
7001 · BO Reconsultation Legal Support	6,480.00	60,000.00	-53,520.00	10.8%
7002 · SWRCB Water Rights	2,275.00	100,000.00	-97,725.00	2.3%
7100 · SWRCB Support				
7200 · SWRCB Proceedings Support	1,696.50	39,789.00	-38,092.50	4.3%
Total 7100 · SWRCB Support	1,696.50	39,789.00	-38,092.50	4.3%
7400 · Legislative/Regulatory Analyst	50,000.00	175,000.00	-125,000.00	28.6%
7500 · Hydrologic Technical Support	0.00	80,000.00	-80,000.00	0.0%
Total Expense	140,400.01	791,841.00	-651,440.99	17.7%
Net Ordinary Income	255,976.06	0.00	255,976.06	100.0%
Net Income	255,976.06	0.00	255,976.06	100.0%

Reconciliation Detail

1010 - Union Bank Checking #4102, Period Ending 11/30/2017

Type	Date	Num	Name	Clr	Amount	Balance
Beginning Balance						504,165.62
Cleared Transactions						
Checks and Payments - 10 items						
Bill Pmt -Check	10/26/2017	3029	City of Santa Barbar...	X	-247,913.96	-247,913.96
Bill Pmt -Check	10/26/2017	3031	Montecito Water Dis...	X	-79,383.41	-327,297.37
Bill Pmt -Check	10/26/2017	3030	Goleta Water Disctri...	X	-66,306.21	-393,603.58
Bill Pmt -Check	11/16/2017	3036	Downey Brand Attor...	X	-17,791.52	-411,395.10
Bill Pmt -Check	11/16/2017	3034	California Strategies...	X	-10,000.00	-421,395.10
Bill Pmt -Check	11/16/2017	3033	Bartlett, Pringle & W...	X	-7,883.96	-429,279.06
Bill Pmt -Check	11/16/2017	3032	AccountabilityPlus, Inc	X	-518.28	-429,797.34
Bill Pmt -Check	11/16/2017	3037	Patterson/101 Allstore	X	-261.00	-430,058.34
Bill Pmt -Check	11/16/2017	3035	CIO Solutions, LP	X	-72.50	-430,130.84
Check	11/30/2017			X	-239.61	-430,370.45
Total Checks and Payments					-430,370.45	-430,370.45
Deposits and Credits - 4 items						
Payment	11/13/2017	66122	Goleta Water District	X	91,121.00	91,121.00
Payment	11/20/2017	63534	Montecito Water Dis...	X	25,913.00	117,034.00
Deposit	11/30/2017			X	3.35	117,037.35
Payment	11/30/2017	675725	City of Santa Barbara	X	80,926.00	197,963.35
Total Deposits and Credits					197,963.35	197,963.35
Total Cleared Transactions					-232,407.10	-232,407.10
Cleared Balance					-232,407.10	271,758.52
Register Balance as of 11/30/2017					-232,407.10	271,758.52
Ending Balance					-232,407.10	271,758.52

11:32 AM

12/04/17

Cachuma Conservation Release Board, Unaudited Interim Financial Statement Reconciliation Summary

1010 · Union Bank Checking #4102, Period Ending 11/30/2017

	Nov 30, 17	
Beginning Balance		504,165.62
Cleared Transactions		
Checks and Payments - 10 items	-430,370.45	
Deposits and Credits - 4 items	197,963.35	
Total Cleared Transactions	-232,407.10	
Cleared Balance		<u>271,758.52</u>
Register Balance as of 11/30/2017		271,758.52
Ending Balance		271,758.52



Cachuma Conservation
Release Board
Agenda Letter

Board of Directors

City of Santa Barbara

Goleta Water District

Montecito Water District

For Agenda Of: January 5, 2018

Estimated Time : 10 min

Continued Item: No

If Yes, date from:

TO: Board Members

FROM: Lauren Hanson, President

SUBJECT: Harwood A. "Bendy" White Service Commendation

Legal Concurrence:

As to form: N/A

Recommended Actions:

Adopt a Resolution commending Harwood A. "Bendy" White.

Discussion

Harwood A. "Bendy" White has served on the Cachuma Conservation Release Board (CCRB) since joining it in January 2016, as the City of Santa Barbara representative. Director White will be concluding his term in office as a City Council Member in January 2018, thereby also completing his CCRB service. By adopting this Resolution, the Board will be commending Director White for his many contributions on the CCRB Board of Directors.

Fiscal Analysis:

None

Attachments:

Resolution Commending Harwood A. "Bendy" White

RESOLUTION NO. 2018-__
A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE CACHUMA CONSERVATION RELEASE BOARD
COMMENDING HARWOOD A. "BENDY" WHITE

WHEREAS, Harwood A. "Bendy" White has served with distinction on the Cachuma Conservation Release Board since joining it in January, 2016, as the City of Santa Barbara representative, and

WHEREAS, Director White, a true son of Santa Barbara, has brought years of water knowledge to his CCRB position, including from his background as a City of Santa Barbara Water Commissioner, and from his work as the City's representative to the Cachuma Operation & Maintenance Board and the Central Coast Water Authority, and

WHEREAS, Director White served as both a CCRB board member and then as board president, and

WHEREAS, Director White's CCRB board colleagues from the Goleta Water District and the Montecito Water District have greatly appreciated his good-natured approach to reaching positive outcomes; his innate curiosity, which helped propel discussions in useful and interesting directions; and his collaborative style, by which he made sure to solicit valuable input from member agency staffs and agency consultants as well as from his board colleagues, and

WHEREAS, Director White will be concluding his term in office as a City Council Member in January, 2018, thereby also completing his CCRB service.

NOW, THEREFORE, BE IT RESOLVED:

The remaining CCRB board members thank Bendy for his many contributions on the CCRB board, for being a careful steward of our South Coast communities' precious water resources and a vigorous advocate for the environment, and for being our good friend.

CERTIFICATION

The undersigned hereby certifies that the foregoing resolution was approved at a duly noticed meeting of the board of directors of the Cachuma Conservation Release Board held on January 5, 2018 by the following vote:

AYES:

NOES: