



## CACHUMA CONSERVATION RELEASE BOARD

### REGULAR MEETING AGENDA

City of Santa Barbara  
David Gebhard Conference Room  
630 Garden Street  
Santa Barbara, CA 93101

City of Santa Barbara  
Goleta Water District  
Montecito Water District

June 7, 2018  
10:00 AM

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#### **Roll Call**

#### **Public Comment Period**

Any member of the public may address the Board of Directors (Board) on any subject within the jurisdiction of the Board that is not scheduled for a public hearing before the Board. The President of the Board will determine the total time for public comments. If you wish to address the Board, please complete and deliver to the Secretary of the Board, before the meeting is convened, a "Request to Speak" form including a description of the subject you wish to address.

#### **Consent Agenda**

All matters listed hereunder constitute a consent agenda and may be acted upon by a single roll call vote of the Board.

##### **CA-1) MEETING MINUTES**

Approval of minutes of the Board of Directors' May 3, 2018 meeting.

##### **CA-2) UNAUDITED INTERIM FINANCIAL STATEMENT – PERIOD ENDING APRIL 30, 2018**

Receive and file the Unaudited Interim Financial Statement – Period Ending April 30, 2018.

#### **Closed Session Agenda**

##### **CS-1) CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

Government Code section 54956.9(d) (One potential case)

##### **CS-2) CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

Government Code section 54956.9(d)(1) (One case: State Water Resources Control Board adjudicatory proceeding regarding Cachuma Project water rights)

**Reconvene into open session and report on actions taken in closed session pursuant to Government Code Section 54957.1**

## **Regular Agenda**

1. **BUDGET STATUS UPDATE**

2. **SET NEXT MEETING (Time, Date, Location) AND ADJOURN.**

Consider rescheduling regular meeting date of 10:00 am Thursday, July 5 to 10:00 am Thursday, July 12 in accommodation of the July 4 Independence Day holiday.

### **NOTICE TO PUBLIC**

**Americans with Disabilities Act:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Cachuma Conservation Release Board representative at (805) 879-4627 at least 48 hours prior to the meeting to enable the Board to make reasonable arrangements.

[This Agenda was posted at the City of Santa Barbara, 630 Garden St., Santa Barbara, CA 93101 and delivered in accordance with §54954.1 and .2 of the Government Code.]

**MINUTES OF A REGULAR MEETING  
of the  
CACHUMA CONSERVATION RELEASE BOARD**

**held at the  
David Gebhard Conference Room  
630 Garden Street  
Santa Barbara, CA 93101**

**Thursday, May 3, 2018, 10:00 am**

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**CALL TO ORDER, ROLL CALL**

The meeting was called to order at 10:03 a.m. by board President Lauren Hanson. Those in attendance were:

**Directors Present:**

Lauren Hanson	Goleta Water District
Doug Morgan	Montecito Water District
Kristen Sneddon	City of Santa Barbara

**Also Present:**

Ryan Drake  
Kelley Dyer  
Peter Cantle

**Present by Phone:**

Sam Bivins  
Joel Mulder  
Enrique Lopezcalva

**PUBLIC COMMENT**

No one from the general public was present; there was no public comment.

**CONSENT AGENDA**

Clause 2 of Consent Agenda item CA-3, Resolution to Clarify General Manager Authority to Enter into Financial and Banking Transactions, was modified to read: "In serving in this position, the general manager is fully authorized by the CCRB Board of Directors to conduct business on behalf of CCRB, including entering into and terminating financial and banking contracts and agreements. Further, the general manager is authorized to sign on behalf of CCRB as secretary of the Board, where necessary and/or appropriate." With this modification, Consent Agenda Items CA-2 and CA-3 were moved and seconded (Sneddon, Morgan) and approved 3-0 on a roll call vote. Consent Agenda item CA-1, consisting of CCRB meeting minutes from April 5, April 11 and April 27, 2018, was moved and seconded (Sneddon/Hanson) and passed by a vote of 2 – 0 – 1 (Morgan).

#### **DEPARTMENTAL AGENDA**

1. FY19 Budget Update: ED Cante advised the Board that Montecito Water District had recently heard a presentation of CCRB's activities in conjunction with considering the CCRB-approved FY19 budget. The Montecito Water District then ratified the FY19 budget. The Goleta Water District and City of Santa Barbara are scheduled to consider FY19 budget ratification during May and June. Upon ratification by the remaining members, the FY19 budget will be approved.

#### **CLOSED SESSION**

The Board went into closed session at 10:12 a.m. to discuss matters regarding existing and potential litigation. The Board came out of closed session and reconvened the public meeting at 10:37 a.m. There was no reportable action from closed session.

#### **DEPARTMENTAL AGENDA**

2. Set Next Meeting: ED Cante noted that the next regular meeting of the CCRB Board is June 7, 2018, and that the July regular meeting would fall July 5, the day after the July 4 Independence Day holiday. Cante noted that, with submittals likely to occur to USBR during June and/or July, there would potentially be the need for special meetings during both months. The Board tentatively considered moving the regular July meeting to July 12, which would be acceptable to Goleta Water District and City of Santa Barbara. The matter will be decided during the June 7 meeting.

#### **CCRB ADJOURNMENT**

President Hanson adjourned the meeting at 10:42 p.m., with the next regularly scheduled meeting set for Thursday, June 7, 2018, at 10:00 a.m., location to be determined.

Respectfully submitted,



Secretary to the Board



Cachuma Conservation  
Release Board  
Agenda Letter

**Board of Directors**

City of Santa Barbara

Goleta Water District

Montecito Water District

**For Agenda Of:** June 7, 2018  
**Estimated Time:** (Consent)  
**Continued Item:** No  
**If Yes, date from:**

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**TO:** Board Members

**FROM:** Peter Cantle, Executive Director

**SUBJECT:** Unaudited Interim Financial Statement - Period Ending April 30, 2018

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**Legal Concurrence:**

As to form: N/A

**Recommended Actions:**

Receive and file the Unaudited Interim Financial Statement – Period ending April 30, 2018.

**Discussion:**

The Board of Directors approves the CCRB budget each fiscal year, which is subsequently ratified by each member agency's governing body. Following budget approval, unaudited interim financial results are provided each month to the Board to compare fiscal performance against the adopted budget. This report addresses the period ending April 30, 2018.

**Fiscal Analysis:**

Total income through April 30 was \$792,308.24, reflecting receipt of fourth-quarter billings to the three member agencies. This total is \$468.24 higher than the original budget of \$791,840.00, and includes minor amounts of interest and other income.

Through April 30, total expenditures against CCRB's \$791,841.00 approved budget were \$644,351.18, representing approximately 81% of the budget expended and leaving \$147,490 for the remainder of the fiscal year. I am mildly concerned that the budget may be exceeded by the close of the fiscal year, and am working closely with legal and technical consultants on cost containment balanced against the necessities of the intensive Biological Opinion work that is underway, which continues to generate significant expenses. I also note that auditing services are considerably over budget, reflecting costs associated with performance of three annual audits (FY2015, FY2016, and FY2017) in the current fiscal year.

**Attachments:**

Attachment 1: Unaudited Interim Financial Statement for the period ending April 30, 2018

**Authored by:**

Peter Cantle, Executive Director

**ATTACHMENT 1**

**UNAUDITED INTERIM FINANCIAL STATEMENT – PERIOD ENDING  
APRIL 30, 2018**

**Cachuma Conservation Release Board**  
**Statement of Revenue and Expense- Budget vs. Actual**  
**July 2017 through April 2018**

	Jul '17 - Apr 18	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
4200 · Income	791,840.00	791,841.00	-1.00	100.0%
4250 · Income - Other	438.29			
4300 · Interest Income	29.95			
<b>Total Income</b>	<b>792,308.24</b>	791,841.00	467.24	100.1%
<b>Expense</b>				
5050 · Office Lease	2,891.00	9,000.00	-6,109.00	32.1%
5100 · Audit	19,947.96	8,000.00	11,947.96	249.3%
5200 · Liability Insurance	4,879.85	4,200.00	679.85	116.2%
5301 · Managers Salary	78,000.00	162,000.00	-84,000.00	48.1%
5304 · Administrative Support	5,580.55	7,800.00	-2,219.45	71.5%
5312 · Misc Admin Expense	2,753.30	4,000.00	-1,246.70	68.8%
5313 · Communications/Computer	1,791.23	6,000.00	-4,208.77	29.9%
5316 · Admin Fixed Assets	0.00	4,000.00	-4,000.00	0.0%
5330 · Admin Travel Expense	0.00	8,000.00	-8,000.00	0.0%
5331 · Travel Federal & State Meetings	499.45	20,000.00	-19,500.55	2.5%
5332 · Transportation	0.00	1,000.00	-1,000.00	0.0%
6001 · BO Reconsultation Activities	132,753.01	81,642.00	51,111.01	162.6%
6500 · Contingency	0.00	9,287.00	-9,287.00	0.0%
7000 · Legal	28,747.09	10,000.00	18,747.09	287.5%
7001 · BO Reconsultation Legal Support	133,592.59	60,000.00	73,592.59	222.7%
7002 · SWRCB Water Rights	5,643.48	100,000.00	-94,356.52	5.6%
7100 · SWRCB Support				
7200 · SWRCB Proceedings Support	1,696.50	39,789.00	-38,092.50	4.3%
<b>Total 7100 · SWRCB Support</b>	1,696.50	39,789.00	-38,092.50	4.3%
7400 · Legislative/Regulatory Analyst	100,000.00	175,000.00	-75,000.00	57.1%
7500 · Hydrologic Technical Support	125,575.17	82,123.00	43,452.17	152.9%
<b>Total Expense</b>	<b>644,351.18</b>	791,841.00	-147,489.82	81.4%
<b>Net Ordinary Income</b>	147,957.06	0.00	147,957.06	100.0%
<b>Net Income</b>	<b>147,957.06</b>	<b>0.00</b>	<b>147,957.06</b>	<b>100.0%</b>

**Cachuma Conservation Release Board**  
**Reconciliation Summary**  
**1010 · Union Bank Checking #4102, Period Ending 04/30/2018**

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	Apr 30, 18	
<b>Beginning Balance</b>		285,362.46
<b>Cleared Transactions</b>		
Checks and Payments - 8 items	-52,843.23	
Deposits and Credits - 2 items	25,915.02	
<b>Total Cleared Transactions</b>	-26,928.21	
<b>Cleared Balance</b>		<u>258,434.25</u>
<b>Uncleared Transactions</b>		
Checks and Payments - 7 items	-187,303.87	
<b>Total Uncleared Transactions</b>	-187,303.87	
<b>Register Balance as of 04/30/2018</b>		<u>71,130.38</u>
<b>Ending Balance</b>		71,130.38

  
OK  
5-4-2018



**Cachuma Conservation Release Board**  
**Reconciliation Detail**  
**1010 · Union Bank Checking #4102, Period Ending 04/30/2018**

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						285,362.46
<b>Cleared Transactions</b>						
<b>Checks and Payments - 8 items</b>						
Bill Pmt -Check	03/27/2018	3064	Downey Brand Attor...	X	-36,174.93	-36,174.93
Bill Pmt -Check	03/27/2018	3061	California Strategies...	X	-10,000.00	-46,174.93
Bill Pmt -Check	03/27/2018	3059	Bartlett, Pringle & W...	X	-4,687.00	-50,861.93
Bill Pmt -Check	03/27/2018	3060	California Special Di...	X	-1,299.00	-52,160.93
Bill Pmt -Check	03/27/2018	3065	Patterson/101 Allstore	X	-261.00	-52,421.93
Bill Pmt -Check	03/27/2018	3063	CIO Solutions, LP	X	-85.00	-52,506.93
Bill Pmt -Check	03/27/2018	3066	Rauch Communicati...	X	-62.50	-52,569.43
Check	04/30/2018			X	-273.80	-52,843.23
Total Checks and Payments					-52,843.23	-52,843.23
<b>Deposits and Credits - 2 items</b>						
Deposit	04/30/2018			X	2.02	2.02
Payment	04/30/2018	64318	Montecito Water Dis...	X	25,913.00	25,915.02
Total Deposits and Credits					25,915.02	25,915.02
Total Cleared Transactions					-26,928.21	-26,928.21
Cleared Balance					-26,928.21	258,434.25
<b>Uncleared Transactions</b>						
<b>Checks and Payments - 7 items</b>						
Bill Pmt -Check	04/23/2018	3071	Downey Brand Attor...		-159,898.15	-159,898.15
Bill Pmt -Check	04/23/2018	3069	Cantle Environment...		-12,727.44	-172,625.59
Bill Pmt -Check	04/23/2018	3068	Bartlett, Pringle & W...		-3,538.00	-176,163.59
Bill Pmt -Check	04/23/2018	3067	AccountabilityPlus, Inc		-794.28	-176,957.87
Bill Pmt -Check	04/23/2018	3072	Patterson/101 Allstore		-261.00	-177,218.87
Bill Pmt -Check	04/23/2018	3070	CIO Solutions, LP		-85.00	-177,303.87
Bill Pmt -Check	04/24/2018	3073	California Strategies...		-10,000.00	-187,303.87
Total Checks and Payments					-187,303.87	-187,303.87
Total Uncleared Transactions					-187,303.87	-187,303.87
Register Balance as of 04/30/2018					-214,232.08	71,130.38
<b>Ending Balance</b>					<b>-214,232.08</b>	<b>71,130.38</b>

OK  
5-4-2018